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## **EL PRADO SENIORS GOLF ASSOCIATION**

### **CONSTITUTION, RULES, AND BY-LAWS**

Re-Affirmed and adopted August 9, 2011

#### **ARTICLE ONE - Club Name**

The name of this organization shall be El Prado Seniors Golf Association herein after referred to as the "El Prado Seniors".

#### **ARTICLE TWO - Purpose**

The purpose of the Club is to:

- 1 - Stimulate and promote the game of golf for Senior Golfers at the El Prado Golf Courses.
- 2 - Promote and conduct tournaments for its members as arranged by its Tournament Director and approved by the Board of Directors
- 3 - Conduct social activities for its members and their families.
- 4 - Ensure the members enjoyment of the game of golf by means as determined from time-to-time by the Board.

#### **ARTICLE THREE - Board Members**

"The officers of this association who constitute the ""Board"" are:"

President

Secretary/Treasurer

Tournament Director (and Handicap Chairman)

"The term of office shall be two years, commencing on the first day of September following the August election."

The President and Tournament Director shall be elected on even-numbered years and the Secretary/Treasurer on odd-numbered years.

"When a board member is eliminated from office for any reason, a temporary successor will be assigned by the remaining Board members until the next August General Membership meeting. At that time any vacated office with only one year remaining will be available for election for the remaining year. "

#### **ARTICLE FOUR - Membership**

"A member must be male, at least 50 years of age, high moral character, and of good standing in the community."

Application for membership may be made using the Club provided application form completed as required and signed by the applicant. Membership fees are due with the application.

Annual membership fees and due date will be established by the Board. Late re-instatements will pay a penalty as established by the Board if additional cost are incurred by the Club.

By his signature on the membership application, a member agrees to abide by the "Rules and By-Law" of the Club."

Resignation by a member will not entitle that member to a refund of dues already paid.

Any membership may be revoked for good cause, by a majority of the Board, after ten days written notice to the subject member. That member will have the right to be heard by the Board during that ten-day period.

#### **ARTICLE FIVE - Meetings/Elections**

In June, prior to the annual August General Membership meeting, the Board shall appoint a committee to select nominees for Board offices that will be open for election. If more than one potential candidate have been identified for a specific office, the committee will prepare a ballot with all nominees listed and spaces for write-ins. This ballot will be used for both absentee and Election Day voting."

A General Membership meeting will be held on the second Tuesday in August or on another date set by the Board, which will be no later than August 31. The main purpose of this meeting will be to elect the Board members for the next term. Nominations can be made from the floor. All members present at the August General Membership meeting are entitled to vote.

An absentee ballot will be provided to members in good standing upon request. Requests for an absentee ballot must be made at least one week prior to the Election Day. Absentee ballots must be submitted to a board member prior to the Election Day.

The Board shall meet on the first Tuesday of each month to transact business and to prepare an agenda for the membership meeting.

Monthly General Membership meetings will be held on the second Tuesday of each month and at other times as the Board deems necessary. Members attending any General Membership meeting shall constitute a quorum for that meeting.

#### **ARTICLE SIX - Committees**

The Board may appoint and authorize special committees from time to time. Special committees will not supersede the authority or duties of the Board or the nominating committee.

#### **ARTICAL SEVEN - Receipts and Disbursements**

All receipts from membership fees, tournaments fees, or other revenues shall be used for operating expenses, prizes, gift certificates, or to finance club social activities as approved by the Board.

The Secretary/Treasurer will maintain all records and accounts. He will prepare and submit a treasurer's report for each Board and General Membership meeting. A copy may be obtained by a member only by written request.

The board will serve as the audit committee.

## **ARTICLE EIGHT - Empowerment**

The power to repeal or amend any of these By-Laws or to adopt additional provisions shall be made by a majority vote of the members present at any General Membership meeting.

A "Policies and Procedure" document will be updated and published as required by the Board to implement the requirements of these by-laws."

## **ARTICLE NINE - Guest**

Members are entitled to bring guests to any activity unless the Board has set a limit on the number of participants. Guests (50 years or older) may participate in away tournaments providing they have an established SCGA handicap and there is an opening after the club members have had time to sign up.

Guests will not be allowed to participate in prizes that are paid for by the Club treasury. Guests with established SCGA handicaps may participate in tournaments when they contribute equally to the prize fund and no treasury funds are involved.

All guests must pay the regular green fees and cart fees established by the course Pro Shop. The senior fees will apply to all seniors.

Approved and Adopted by the Membership: